

SSPO Summer Board Meeting

July 16, 2014

Kate Fineske

Ann Francis

Shannon Szyperski

Tomlynn Chambers (tomlync@aol.com) Correct Updated email address.

Inga Holton

Nancy Crandell

Audrey Laux

Nicole Worth

Alisa Keck

Missing: Anna Martins

Treasurer Update:

- 1) We have an EIN #. It is attached to Ann's Social Security number. We incorporated officially on "9/15/89", but Nancy says that the organization went back to the early 1980s.
- 2) Ann is working to get us registered to the Ohio Attorney General's office, but we need 501C3 status to confirm so we're not sure if we are going to do that.
- 3) Balance \$895.00.
 - a. Nancy Crandell has SSPO check to pay Blade \$1,000 for graduation notices once invoice comes through.

Review of My Big Campus

- 1) Kate updated everyone on the benefits of My Big Campus. Made sure that we're all accessing the calendar, resources, & discussions.
 - a. History of SSPO activities are available
 - b. Might this be something that we would want to communicate to the individual schools? Nancy said we'd need to talk to our IT people first to see if we have the server space to support all of the individual schools. Kate will communicate with Darren to see if this is a viable option.
 - c. May want to include SSPO reps at some point later in time. Kate asked officers to provide feedback about their opinions of the service.
- 2) There is a mobile app available for download

Meeting Dates & Proposed 2014-2015 Topic Schedule

- 1) See handout that was linked from the agenda.
- 2) Kate updated the group on the progress made thus far and any changes.
- 3) John Dell confirmed today that he will be able to do the Transportation meeting on 9/5/14
- 4) School funding meeting (October 3). Nancy has 2 names scheduled and is looking for 2 more from outside Sylvania Schools to show that it has a broader appeal.
- 5) 11/7 meeting: updated new name for Stranahan PTA president = Sara Ellet, not Christie McKenzie
- 6) September 5th meeting. Officer meeting will be before the regular morning (beginning at 11:30 a.m.) to finalize VIP Mixer.
- 7) December 5 meeting. Officer meeting will be before the regular meeting (beginning at 11 a.m.) to firm up SSOI meeting programming for the remainder of the year.

Back to School Open Houses

Update and produce new trifold boards to avoid the running around that was done last year. Based on this year's open house schedule, it was agreed that the current 7 boards we have will do and we do not need to purchase and make additional trifold boards.

Open house schedule:

Aug 11 (4) Hillview, Maplewood, Whiteford, Arbor Hills

Aug 12 (3) Central Trail, Stranahan, Timberstone

Aug 13 (6) Highland, Sylvan, McCord, Timberstone, Northview, Southview

Aug 14 (2) Northview, Southview

Alisa will work out a schedule of which boards need to be in which building. Alisa will schedule Officers to deliver and drop off boards.

All documents for the trifold board are in the resource tab of My Big Campus in the Trifold Board Folder. Nicole Worth will lead board update process to be completed by August 4, 2014. Changes to be made include:

- 2014-2015 schedule
- Officer Picture
- Pictures from Digital Learning Initiative & VIP mixer
- Print "what we do" and "get involved" on colored paper.

When completed, posters get stored at 4747

Parent Leader/Administrator VIP Mixer (Shannon leads)

Date: September 18, 7:00 pm. Maplewood

- Nancy got names and addresses from principals of invitees. Shannon has last year's invitation to prep for mailers.
- Kate wants parent volunteers to be recognized (we'll know who they are by the first day of school). Dr. Rieger has the information. Kate wants to make sure that these persons get the invitation and save the date.
- District admins have the date already. Invite the Board, too.
- Indicate the dress (business casual) on the invitations. Divvy up schools and do a personal phone call to invitees to encourage them to come.
- Nancy will ask each of the principals to contact their nominees to ask them to attend.
- Joe Shamy will be asked to provide finger foods.
- Discussed adding tables for School's initiatives, but decided against it.
- Shannon asked that we consider pre-making the name tags with people's names and home schools.
- Kate suggests that we provide a small token of appreciation. Nancy suggested that we can provide car decals. This was agreed upon and Nancy is looking into it.
- Kate also suggests that we do a drawing for Sylvania schools spirit wear and also could display the Spirit Wear (Nancy is reaching out to Julie at Wilkinson's to do this).
- Would be nice to have a high school orchestra play at the beginning (Nancy will make the ask).

VIP Mixer Timeline

- Invitations mailed Monday, August 25
- Kate will email principals, administrators & Board and asked them to RSVP on August 8th. CC Nancy on these emails.
- Follow up phone calls, week of September 8th by SSPO board members. Ask them to bring friends if they want to. (September 5 officers meeting prior to main meeting to get the names and numbers for those we'll call).
- Event, September 18th

Additional Topics:

- Send an email to the listserve to ask people to opt out of the email messages.—John will do this.
- We need a list of who is the school board rep. We need a better way to bring in the middle schools and high school parents.
- Nancy is booking December 5 and September 5th meeting locations for an hour earlier to make the Zimpfer conference room available for our short officer planning meetings.

Next Meeting Date: September, 5th 11:30 – Officers to review VIP Mixer Status. Email correspondence until that point.